



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF CHARITABLE GAMING**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

MEETING MINUTES:	<b>BOARD OF CHARITABLE GAMING</b>
MEETING DATE AND TIME:	<b>Wednesday, October 26, 2016 at 10:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	November 16, 2016

**MEMBERS PRESENT**

Francis Gant, Delaware Firefighters Association Member  
Richard MacDonald, State Lottery Office Member  
Jay Mervine, Public Member

**MEMBERS ABSENT**

Janet Williams-Coger, Non-Profit Member, Chair  
James Ascione, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Meredith Hurley, Administrative Specialist II  
Kevin Maloney, Deputy Attorney General

**PUBLIC PRESENT**

Bonnie Howell, Milford Elks  
Bill Holena, Aetna Hose Hook & Ladder  
Robert Shiles, AmVets Post 22  
Dave Heffline, AmVets Post 2  
Tom Jones, AmVets Post 2  
Bessie Staab-Hickman, Moose  
Jim LoFland, Moose

**CALL TO ORDER**

Mr. Gant called the meeting to order at 10:19 a.m.

**REVIEW AND APPROVAL OF MINUTES**

**Meeting Minutes - September 28, 2016**

Mr. MacDonald moved, seconded by Mr. Mervine, to approve the September 28, 2016 meeting minutes as presented. The motion carried unanimously.

## **UNFINISHED BUSINESS**

Mr. Mervine asked to continue the discussion involving the IRS determination letters and their retention. The Board discussed the possibility of changing the requirements on the applications being submitted considering the difficulty in calling the IRS for updated letters. There is nothing in the regulations that defines the requirements on the IRS letters so this could be changed administratively. Mr. Maloney stated this is something the Board could add in the proposed regulation changes.

Mr. Mervine moved, seconded by Mr. MacDonald, to allow Ms. Hurley to look into changing the applications for gaming events to read that the IRS letter is required initially and will need to be updated every 36 months. The motion carried unanimously.

## **NEW BUSINESS**

### **Ratification of Bingo Event Permits Issued**

Mr. Mervine moved, seconded by Mr. MacDonald, to ratify the following bingo permit events listed below. The motion carried unanimously.

Aetna Hose Hook & Ladder Company of Newark Delaware  
Camden-Wyoming Moose Lodge 203  
Cape Henlopen Elks Lodge #2540  
Connections Community Support Program  
Edgemoor Community Center, Inc.  
Harrington Fire Company, Inc.  
Harrington Senior Center  
Lakeside Community Homeowners Association, Inc.  
Lewes Senior Citizens Center Inc.  
Middletown High School Band Boosters Inc  
Mill Creek Fire Company Ladies Auxiliary  
Newark Elks Lodge #2281  
Seaford Elks Lodge #2458  
Seaford Lions Foundation, Inc.  
Sgt. William Lloyd Nelson VFW Post 3792  
Bowers Fire Company, Inc.  
Our Lady of Fatima Catholic Church  
St. Anthony of Padua Church

### **Ratification of Charitable Gaming Event Permits Issued**

Mr. Mervine moved, seconded by Mr. MacDonald, to approve the charitable gaming permit events listed below. The motion carried unanimously.

AmVets Post 2  
Fraternal Order of Eagles Lodge #4528  
Mason Dixon Post #7234  
Oak Orchard Riverdale American Legion Post 28  
Sons of AmVets Post 2

### **Review of Applications for Raffle**

Mr. MacDonald moved, seconded by Mr. Mervine, to approve the raffle events listed below. The motion carried unanimously.

Delaware Technical and Community College  
Delaware Union Soccer Club  
Nemours/A.I. DuPont Hospital for Children  
Sanford Home & School Association

Mr. MacDonald moved, seconded by Mr. Mervine, to table the bingo application from Everett Meredith Middle School PTA until a complete list of prizes is available for Board review. The motion carried unanimously.

#### Review and Approve 2017 Meeting Calendar

Mr. MacDonald moved, seconded by Mr. Mervine, to approve the 2017 meeting calendar. The motion carried unanimously.

#### Complaint Updates

The Board was notified about the status of the following complaints:

Complaint #22-02-16 – Sent to AG  
Complaint #22-03-16 – Sent to AG  
Complaint #22-04-16 – DPR closed due to lack of sufficient evidence

#### Inspection Reports

The Board reviewed the inspection report for Ravens Music Boosters, Inc.

#### Proposed Bingo Regulation Changes

Mr. Maloney introduced a draft of new proposed regulations that would include clean-up of language as the result of SB 254 passing. He also addressed the proximity rule in 3.1 for consideration. Mr. Maloney stated he would bring the final draft to the next regularly scheduled meeting for the Board to review. If approved, Mr. Maloney can send them to the Register of Regulations and from there a public hearing will be scheduled for any additional comments to be considered.

Mr. Maloney also suggested adding to the next agenda, for discussion, the old proposed changes along with correspondence from Aetna Hose, Hook and Ladder Company that was received prior to this meeting.

#### **CORRESPONDENCE**

There was no correspondence.

#### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board.

#### **PUBLIC COMMENT**

There was no public comment.

#### **NEXT MEETING**

The next scheduled Board meeting is Wednesday, November 16, 2016 at 10:00 a.m., Conference Room B, 861 Silver Lake Boulevard, Cannon Building, Dover, Delaware.

**ADJOURNMENT**

There being no further business before the Board, Mr. MacDonald moved, seconded by Mr. Mervine, to adjourn the meeting at 10:45 a.m. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Meredith Hurley". The signature is written in a cursive, flowing style.

Meredith Hurley  
Administrative Specialist II